

TOWN OF OTIS

CONSERVATION COMMISSION

1/20/2026 MEETING MINUTES

Location: Otis Town Hall, One North Main Road, Otis & Via Zoom

Conservation Commission Members present: Dave Sarnacki, Bruce Wall, Jeff Laramy, Domenic Battista, Chris Chaffee, Admin Assistant - Candy Chaffee

Conservation Commission Members absent:

Opening items/Introduction of Commission members and staff. Dave opened the meeting at 6:00 p.m. and noted that the meeting is being recorded. Dave introduced the members of the commission, and asked everyone to turn off/down their cell phones for the duration of the meeting. The Next meeting will be Tuesday, February 17th, 2026 @ 6:00 pm. The deadline for applications for the February 17th, 2026 meeting is on Wednesday, February 4th, 2026 by 3:00PM. The next office hours, for the February 17th 2026 meeting, is on Wednesday February 4th, 2026 by 3:00PM.

Minutes: Dave made a motion to approve minutes from the December 15th, 2025 meeting; BW 2nd the motion and the Commission voted unanimously to approve the minutes for the December 15th, 2025 meeting.

PUBLIC HEARINGS:

Public Hearing – RDA – Submitted by John W Field Tree Service, Inc. on behalf of Matthew King, 74 Kibbe Rd., Map 17 Lot 32, regarding the removal of 1 double leader ash tree, all within the BZ of Otis Reservoir. With all the being said, Dave made a motion of a -3 determination with standard conditions JL 2nd the motion and the Commission voted unanimously to issue a -3 determination with standard conditions.

Public Hearing – RDA – Submitted by Laurie Simonsen, 55 Bens Way, Map 15D Lot 115, regarding the removal of 3 decaying hemlock trees, all within the BZ of Otis Reservoir. With all the being said, Dave made a motion to grant a continuance. CC 2nd the motion and the Commission voted unanimously to grant a continuance.

Public Hearing – RDA – Submitted by Fred Ryon, 104 E. Shore Road, Map 16A Lot 36, regarding the removal of a decaying hemlock tree, all within the BZ of Otis Reservoir. After discussion between the conservation commission in regards to location of the tree. Dave made a motion to grant a -3 with conditions that the tree must be limbed or dropped not on the ice and a planting plan must be in place with native plants. CC 2nd the motion and the Commission voted unanimously to issue a -3 determination with the additional conditions. Dave made a motion to amend the that a planting plan must be presented to the conservation and approved before the work can take place. DB 2nd the motion to amend the order. The motion has been amended and the commission has voted unanimously.

Public Hearing – NOI – Submitted by Matthew Puntin - SK Design on behalf of Timothy Descoteaux, 91 Pike Rd., Map 16B Lot 9-5, regarding the construction of a driveway & portion of the septic system, all within the BZ of the riverfront area. Dave made a motion to grant the NOI. JL 2nd the motion and the Commission voted unanimously to grant the NOI.

CERTIFICATE OF COMPLIANCE:

COC – Submitted by Matthew Puntin - SK Design on behalf of Timothy Descoteaux, regarding a Certificate of Compliance for work completed at 91 Pike Rd., Map 16B Lot 9-5. Dave made a to grant the COC. DB 2nd the motion and the Commission voted unanimously to grant the COC.

ENFORCEMENT ORDERS:

Follow up from last month - Maxine Nogard, 105 Reservoir Rd., Map 17 Lot 21 in regards to Cutting of trees within 200 ft of a wetland, stream and/or river crossing without approval. The home owner was on the zoom call and the commission explained to her that she would need to submit an RDA for the trees that were already removed and for the trees she needs to still be taken down.

Follow up from last month - Clement J IV & Loru B Beauchemin, 314 Kibbe Rd., Map 17C Lot 90 in regards to Installation of new docks without notice or permission. The paperwork that was requested from the homeowner from last month's meeting was supplied to us and this can be removed from the agenda.

ANY OTHER TOPICS NOT REASONABLY ANTICIPATED BY THE CHAIR

Dave made a motion to adjourn the meeting at 6:45